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| الجهة الحكومية | | | | | | | | [أدخل اسم الجهة] | | | | | | | | | | | | | |
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| رقم العقد | | | | | | | | [أدخل رقم المشروع] | | | | | | | | | | | | | |
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| المقاول: | | | | [أدخل تفاصيل المقاول] | | | | | رقم الخطاب | |  | | | | | | | | | | |
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| العنوان: | |  | | | | | | | تاريخ الخطاب | |  | | | | | | | | | | |
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| وفقًا للشروط العامة للعقد (أدخل البند المرجعي)، يتم تقديم طلب التعديل العادل هذا للنظر فيه. | | | | | | | | | | | | | | | | | | | | | |
| **[في القسم التالي، أدخل العنوان المناسب، وتاريخ السريان ونسخ جميع المرفقات أو الوثائق المرجعية].**  وصف للتغيير: | | | | | | | | | | | | | | | | | | | | | |
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|  | التكلفة | | | | | المبلغ المطلوب: | | | |  | | | | | | | | | | | |
|  | الجدول الزمني | | | | | الأيام المطلوبة: | | | |  | | | | | | | | | | | |
|  | كلاهما | | | | |  | | | | المرفقات: | | | | | نعم | | | | لا | | |
| المقاول: | | | | | | | صلاحية التوقيع: | | | | | | | | | | التاريخ: | | | | |
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